



2022 Young Professionals Summit Breakout Session Proposal

Date: October 13, 2022

Location: Holiday Inn, Binghamton, NY

Visit www.greaterbinghamtonchamber.com/yposummit to learn more about the previous conference speakers, past schedule and photos.

The Greater Binghamton Chamber Young Professionals Summit is an annual event that brings together more than 200 young professionals and community leaders for a high-energy conference full of personal, professional and community development.

The YP Summit committee is seeking proposals from candidates who are interested in *providing key details and takeaways* for young professionals at the Summit. The formats accepted this year include:

- Special session/Keynote (60 minutes): Presentation for larger audiences (150+) on topic of interest for a variety of professional backgrounds
- Workshop (45 minutes): interactive presentation and discussion
- Think tank or Round Table discussion (45 mins): Facilitated discussion with active participation by attendees
- Panel Discussion (45 minutes): Multiple speakers creating dialogue on a topic of interest to young professionals

Breakout Session Categories

For the upcoming Summit, we are focused on identifying speakers to who will take a deep dive into topics with young professionals in a meaningful way by sharing their expertise, stories, advice and nuggets of knowledge and wisdom that speak to the professional and personal growth of attendees or the betterment of the community in which we live, work and play. Examples of topics include sessions surrounding:

<p>Leadership: Content that will help YP’s be more successful as leaders</p> <ul style="list-style-type: none"> • Preparing to Step Up to a Management Role • Conflict Management Skills • Creative Problem Solving 	<p>Team Player: Content that will help YP personal & professional development</p> <ul style="list-style-type: none"> • Building a Career as a YP • How Do You Train Yourself? • Passive Income
<p>Virtual Track:</p> <ul style="list-style-type: none"> • YP Leader Panel: Importance of Getting Involved- 10 Ways to Get Involved in BING • Effective Time Management Skills • Women in Business 	<p>Conversations with Community & YP Leaders</p> <ul style="list-style-type: none"> • Getting Comfortable with Public Speaking • How to Strategically Draft the Mission Statement, Company Values, etc. for a Start Up • Bias Training
<p>Stress Management Sessions: Content that will help YPs learn to balance work and life</p>	<p>Other: You’re the expert! We want to hear the creative, engaging, innovative, mind-blowing, interactive and novel ideas you have for your session and for our YPs.</p>

Speaker Expectations

- Lead a breakout session for 20-70 participants. Ideally, topics should be informative and relevant to a young professional living and working in the Greater Binghamton community. **Presentations should be energetic, engaging, and informative.** The session you present should be the session you pitched in your proposal.
- Provide all materials for session participants.
- Coordinate special equipment or material needs with Greater Binghamton Chamber staff.
- After selected, provide a 100-word summary of your presentation to be used in the participant materials
- After selected, take a professional photo with Chamber staff or provide a professional photo to be used in promotional materials.
- Communicate travel arrangements and reimbursement needs with Chamber staff.
- Meet all deadlines established by the Chamber and the Summit Planning Committee for providing information and materials, in order to ensure a successful and smooth planning process.
- Share information about the event on your professional, or personal, social media outlets. Content can be provided to you.
- Sign a contract agreeing to details and deadlines.
- Arrive 60 minutes before your scheduled time.

Timeline

Proposals are due Friday, September 9th, 2022 at 11:59 p.m. The Summit Speaker Committee will review all applications and will follow up if interested in learning more about your presentation.

All proposals are to be submitted via on-line form at:

<https://business.greaterbinghamtonchamber.com/form/view/26980>

For any questions, please email mwhite@greaterbinghamtonchamber.com